

Central Intelligence Agency



Washington, D.C. 20505

29 October 2018

Ms. Emma Best
MuckRock News
DEPT MR 59782
411A Highland Avenue
Somerville, MA 02144

Reference: F-2018-02405

Dear Ms. Best:

This acknowledges receipt of your 5 October 2018 letter, received in the office of the Information and Privacy Coordinator on 18 October 2018 providing the information requested in our 10 September 2018 letter concerning your 22 August 2018 Freedom of Information Act (FOIA) request. Specifically, your request is for the following:

1. **a copy of the book about former CIA directors described in the attached article you provided which is about former directors' portraits being updated...**
2. **internal emails, memos or notes relating to the book's creation, establishment, placement or use.**

The FOIA authorizes federal agencies to collect fees for records services. Based on the information provided in your letter, we determined that your request falls into the "representative of the news media" fee category, which means you may have to pay for the cost of reproducing released records, which would be assessed at a rate of ten cents per page after the first 100 copies, which you receive free of charge.

We note you wish to be notified of the total charges prior to processing this request. Please be advised that we cannot provide you with an exact fee estimate until we have completed the search, identified the responsive documents, and determined how many pages of nonexempt, responsive material will be released. Once our work is completed, you may be assessed applicable fees for duplication if nonexempt releasable material exceeds the first 100 pages, to which you are entitled free of charge. In order to protect requesters from large/or unanticipated charges, we will ask you for a written commitment to pay duplication fees if we determine they will exceed \$100. Although you still will be assessed fees accordingly, we will not notify you beforehand if we estimate that fees for completing your request will be less than \$100.

Our officers will begin the search and will advise you should they encounter any problems or if they cannot begin the search without additional information or clarification. We will search for records up to and including the date the Agency starts its search.

Sincerely,

A handwritten signature in black ink, appearing to read 'Allison Fong', with a long horizontal flourish extending to the right.

Allison Fong
Information and Privacy Coordinator